



Commissioner Mike Morath

1701 North Congress Avenue • Austin, Texas 78701-1494 • 512 463-9734 • 512 463-9838 FAX • tea.texas.gov

October 27, 2025

CDN: 227-820

Ms. Sehba Ali
KIPP Texas Public Schools
10711 Kipp Way
Houston, TX 77099

Dear Ms. Ali:


The commissioner of education has approved the following amendment requests:

(149-25/1) KIPP TEXAS PUBLIC SCHOOLS requests dormancy for KIPP Connect High School, CDCN #227-820-017 for the 2025-2026 school year, effective August 1, 2025; and

(149-25/2) KIPP TEXAS PUBLIC SCHOOLS requests dormancy for KIPP Austin Vista Middle, CDCN #227820-044, for the 2025-2026 school year, effective August 1, 2025.

If you have any questions, please contact Mercedes Coleman in the Department of Authorizing and Policy by phone at 512-463-9060 or by email at mercedes.coleman@tea.texas.gov.

Sincerely,

Signed by:

4C2763AE91224A3...

Valerie Trevino, Director
Division of Charter School Authorizing

Charter School Non-Expansion Amendment Request Form

Non-Expansion amendments may be approved only if applicants meet all expansion criteria as indicated in 19 Texas Administrative Code (TAC) §100.1035. Completed amendment requests must include this amendment form including the signed attestations found at the end of the form, a signed and dated board resolution, and all applicable attachments. Multiple requests may be submitted using a single form.

If you wish to take one of the following actions, please refer to our Expansion Amendment Request Form:

- Increase maximum enrollment
- Increase grade span
- Add a campus or site

Use this form if you are requesting to do one of the following:

- Charter holder name change
- Charter school name change
- Campus name change
- Campus grade levels served
- New campus or site start date change
- Fiscal year change
- Close a dormant campus or return a dormant site
- Relocate a campus or site
- Relocate the District Office
- Make the charter school dormant
- Make a campus or site dormant
- Close an active campus or return an active site

- Change charter bylaws or articles of incorporation
- Change charter language
- Enter into or change a management company (CMO) contract
- Enter into or change a shared service agreement
- Change admission or enrollment policy
- Change curriculum program

For more information about non-expansion requests, including the required documents for submission, please see the attached instructions ([non-expansion request instruction sheet](#)). If you have questions, please email CharterAmendments@tea.texas.gov.

Charter Information

Charter Name	<input type="text" value="KIPP TEXAS PUBLIC SCHOOLS"/>
County-District Number	<input type="text" value="227820"/>
Name of Charter Holder	<input type="text" value="KIPP AUSTIN PUBLIC SCHOOLS, INC."/>

RESPONDENT CONTACT INFORMATION

First Name

Jenna

Last Name

Moon

Phone Number

301.943.6702

Email Address

jenna.moon@kipptexas.org

Requested Effective Date

August 1, 2025

Type of Non-Expansion Requested

Charter holder name change

Make a campus or site dormant

Charter school name change

Close an active campus or return an active site

Campus or site name change

Change charter bylaws or articles of incorporation

Campus grade levels served

Change charter language

New campus or site start date change

Enter into or change management company contract

Fiscal year change

Enter into a new or change a current shared service agreement

Close a dormant campus or return a dormant site

Change admission or enrollment policy

Relocate a campus or site

Change curriculum program

Relocate the district office

Close the charter school

Make the charter school dormant

Other



Other

Other: Please enter any request that does not fall under the aforementioned categories here.

(the text box will continue to scroll as text is entered)

Extension on current dormancy

Please enter a brief justification explaining the charter school's need for the requested amendment(s) in the box below. Please include any information relevant to the notification of affected students and families, such as communication by the school and any alternate arrangements made. (The text box will continue to scroll as text is entered.)

N/A, requesting continued dormancy for these two campus ID's: KIPP Connect HS (#227-820-017) and KIPP Vista Middle (#227-820-044) <https://drive.google.com/file/d/1Bem-PyGS863gAyLcUF-XRS41dudplCVM/view>

A board resolution is required for all amendment requests. Please attach a formal written resolution stating that the resolution was adopted at a lawfully called meeting by the governing body of the charter holder with printed names and signatures demonstrating that a quorum of the members voted in favor of amending the charter.

2025.06.05_5.1 Resolution to Approve Non-Expansion Amendment - Extend Dormancy for KIPP Vista and KIPP Connect HS.pdf

90.1 KB

application/pdf

~~Superintendent Attestation~~ As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

Name of Superintendent

Sehba Ali

Phone Number

832.372.4617

Email Address

sehba.ali@kipptexas.org

Date

06/23/2025

Superintendent Signature (or upload signature below)



A rectangular box for a signature. In the bottom-left corner, there is a red 'x' icon. In the bottom-right corner, there is a blue 'clear' button. A horizontal line is drawn across the bottom of the box, starting from the left edge and ending just before the 'clear' button.

Sehba elect sig (002) (002).jpg

A square image containing a handwritten signature in black ink on a white background. The signature is cursive and appears to be 'Sehba'.

Texas Education Agency
Division of Charter School Authorizing and Administration
(512) 463-9575

Powered by Qualtrics [↗](#)

#149-25.1-2 Non-Expansion

**KIPP Texas Inc. Charter
Resolution of the Board of Directors
June 5, 2025**

The Board of Directors of KIPP Texas, Inc. (the "Corporation") hereby approves and adopts the following resolution:

WHEREAS KIPP Texas, Inc. (CDN 227-820) is a state open-enrollment charter;

WHEREAS the Board of Directors of the Corporation seeks to approve the non-expansion amendment for KIPP Connect HS (#227-820-017) and KIPP Vista Middle (#227-820-044) to remain in a state of dormancy, effective August 1, 2025;

WHEREAS, the Board of Directors of the Corporation has determined that it is in the best interest of the organization for KIPP Connect HS (#227-820-017) and KIPP Vista Middle (#227-820-044) to remain in state of dormancy with the intention of reevaluating the possibility of opening them at a later date.

THEREFORE BE IT RESOLVED, that on this date, June 5, 2025, the Board of Directors of KIPP Texas, Inc., CDN 227-820, at a lawfully called meeting of the Board of Directors, approved the non expansion amendment for KIPP Connect HS (#227-820-017) and KIPP Vista Middle (#227-820-044) to remain in dormancy, effective August 1, 2025 in the best interests of the Corporation as set forth in this Resolution.

SIGNED, In Favor of the Resolution on June 5, 2025.



Gene Austin (Treasurer)

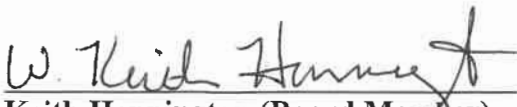


Peter Brodsky (Board Member)



Cleve Glenn (Board Member)

Lauren Gore (Secretary)

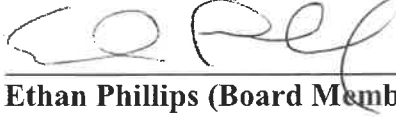


Keith Hennington (Board Member)

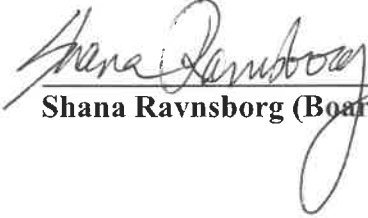


Ivan Jaime, Board Member

Dolores Lozano (Assistant Secretary)



Ethan Phillips (Board Member)

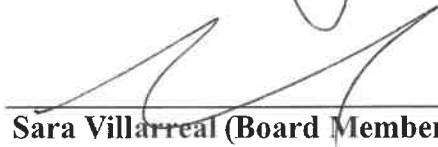


Shana Ravnsborg (Board Member)

MacKenzie Richter (Board Member)



Alex Sharma (Board Member)



Sara Villarreal (Board Member)

Claudine Lussier (Board Member)



Patricia Ponton (Board Member)



Shawn Raymond (Board Member)



Manolo Sanchez (Board Member)



Allison Thacker (Chair)



Darla Whitaker (Vice-Chair)

From: [Coleman, Mercedes](#)
To: "Tia Leone"
Cc: [Astrid Escobar](#); [Jenna Moon](#)
Subject: RE: <Request> Dormancy Signed Resolution
Date: Wednesday, September 17, 2025 10:53:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

Hello, Tia!

I see the source of the confusion-

When you get this message (screenshot below) the request hasn't been sent- it prompts you to hit send, which is so confusing. I looked for the request in our Qualtrics inbox and it was not received by Qualtrics.

I will use the form you submitted to me and begin processing this dormancy request, no need to submit another one. I will use the board resolution that was sent in as well.

I'm so glad that Astrid followed up on this, I appreciate all of you.

Best,

Mercedes



Mercedes Coleman

Portfolio Coordinator

Division of Charter School Authorizing



(512) 463-9407



mercedes.coleman@tea.texas.gov



<https://tea.texas.gov/>

[All-In-One Charter Update Form](#)

[Non-Expansion Request Form](#)

[Expansion Request Form](#)

[High-Quality Designation Request Form](#)



[Book time to meet with me](#)

From: Tia Leone <Tia.Leone@kipptexas.org>
Sent: Wednesday, September 17, 2025 10:24 AM
To: Coleman, Mercedes <Mercedes.Coleman@tea.texas.gov>
Cc: Astrid Escobar <Astrid.Escobar@kipptexas.org>; Jenna Moon <Jenna.Moon@kipptexas.org>
Subject: Re: <Request> Dormancy Signed Resolution

[EXTERNAL EMAIL]

Hi Mercedes-

I hope you are doing well! We are trying to clarify the confusion on our charter amendment submission for dormancy IDs.

Attached is receipt of what Jenna, our Chief of Staff, already submitted for this dormancy NE amendment on 6/23 within Qualtrics with our CEO's signature. In this attached form, this was our confirmation from Qualtrics that this was submitted.

How should we proceed? The effective date was in August....

Thank you,

Tia

Tia Leone
Deputy Chief, Strategy



KIPP Texas Public Schools
 3833 Simpson Stuart Rd | Dallas, TX
 75241
E: tia.leone@kipptexas.org
C: 817.909.5032



Upcoming Out of Office Notice:

AUG	SEPT	OCT
	1	

-	10 (PM) 26	3 13
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From: Astrid Escobar <Astrid.Escobar@kipptexas.org>
Sent: Wednesday, September 17, 2025 10:11 AM
To: Tia Leone <Tia.Leone@kipptexas.org>; Jenna Moon <Jenna.Moon@kipptexas.org>
Subject: FW: <Request> Dormancy Signed Resolution

Please see Mercedes' response below.

Astrid Escobar

Director of Governance

KIPP Texas Public Schools

10711 KIPP Way | Houston, TX 77099

E: astrid.escobar@kipptexas.org

C: (346) 228-3183

From: Coleman, Mercedes <Mercedes.Coleman@tea.texas.gov>
Sent: Wednesday, September 17, 2025 9:40 AM
To: Astrid Escobar <Astrid.Escobar@kipptexas.org>
Subject: RE: <Request> Dormancy Signed Resolution

Good morning,

Please complete a [Non-Expansion Request Form](#) to request the year of dormancy. It should be signed by your superintendent and will allow you to upload the board resolution. You will receive a confirmation of receipt from Qualtrics and from me.

Let me know if you have any questions.

Best,

Mercedes



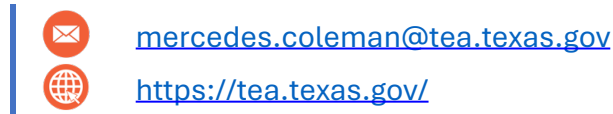
Mercedes Coleman

Portfolio Coordinator

Division of Charter School Authorizing



(512) 463-9407



[All-In-One Charter Update Form](#)
[Non-Expansion Request Form](#)
[Expansion Request Form](#)
[High-Quality Designation Request Form](#)

[Book time to meet with me](#)

From: Astrid Escobar <Astrid.Escobar@kipptexas.org>
Sent: Wednesday, September 17, 2025 8:36 AM
To: Coleman, Mercedes <Mercedes.Coleman@tea.texas.gov>
Subject: FW: <Request> Dormancy Signed Resolution

[EXTERNAL EMAIL]

Good morning, Mercedes,

Please see our Dormancy Resolution which was submitted back in June. Please let me know if you have any questions and if we need to do anything additional to receive dormancy status for SY2025-2026.

Thank you,

Astrid Escobar
Director of Governance
KIPP Texas Public Schools
10711 KIPP Way | Houston, TX 77099
E: astrid.escobar@kipptexas.org
C: (346) 228-3183

From: Jenna Moon <Jenna.Moon@kipptexas.org>
Sent: Wednesday, September 17, 2025 6:54 AM
To: Astrid Escobar <Astrid.Escobar@kipptexas.org>; Tia Leone <Tia.Leone@kipptexas.org>
Subject: FW: <Request> Dormancy Signed Resolution

Can you forward to Mercedes?

From: Jenna Moon
Sent: Monday, June 23, 2025 12:12 PM

To: Tia Leone <tia.leone@kipptexas.org>; Astrid Escobar <Astrid.Escobar@kipptexas.org>
Subject: RE: <Request> Dormancy Signed Resolution

FYI for your records.

From: Tia Leone <Tia.Leone@kipptexas.org>
Sent: Monday, June 9, 2025 1:26 PM
To: Astrid Escobar <Astrid.Escobar@kipptexas.org>
Cc: Jenna Moon <Jenna.Moon@kipptexas.org>
Subject: Re: <Request> Dormancy Signed Resolution

Great! Thank you, Astrid!

Jenna: here is the guidance from Mercedes (TEA). I'll put a reminder on your calendar!

*Of course- to request another year of dormancy, please submit a non-expansion amendment request using this form: [Non-Expansion Request Form](#)
You will be asked to submit a board resolution approving the dormancy, and a space for the rationale for the dormancy.*

I will let you know when I receive the request and take it from there. You should receive a determination letter within two or three weeks.

Tia Leone
Deputy Chief, Strategy



KIPP Texas Public Schools
3833 Simpson Stuart Rd | Dallas, TX
75241
E: tia.leone@kipptexas.org
C: 817.909.5032



Upcoming Out of Office Notice:

MAY	JUNE	JULY
2, 26, 30	16-17, 19, 27-30	4

From: Astrid Escobar <Astrid.Escobar@kipptexas.org>
Sent: Monday, June 9, 2025 11:31 AM
To: Tia Leone <Tia.Leone@kipptexas.org>
Cc: Jenna Moon <Jenna.Moon@kipptexas.org>
Subject: RE: <Request> Dormancy Signed Resolution

Hi Tia,

Please find the Resolution to [Approve Non-Expansion Amendment to Extend Dormancy for KIPP Vista and KIPP Connect HS](#), linked here.

Thank you!

Astrid Escobar

Director of Governance

KIPP Texas Public Schools

10711 KIPP Way | Houston, TX 77099

E: astrid.escobar@kipptexas.org

C: (346) 733-2082

From: Tia Leone <Tia.Leone@kipptexas.org>
Sent: Monday, June 9, 2025 10:39 AM
To: Astrid Escobar <Astrid.Escobar@kipptexas.org>
Cc: Jenna Moon <Jenna.Moon@kipptexas.org>
Subject: <Request> Dormancy Signed Resolution
Importance: High

Hi Astrid-

Can you send Jenna & I the signed resolution for the dormancy amendment? Jenna is going to need to submit into TEAL ASAP the resolution, given the effective date.

Thank you so much!

Tia Leone

Deputy Chief, Strategy



KIPP Texas Public Schools

3833 Simpson Stuart Rd | Dallas, TX
75241

E: tia.leone@kipptexas.org

C: 817.909.5032



Upcoming Out of Office Notice:

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